

## **EXTRACTS FROM THE WOW CD/SA HANDBOOK - Policies and Procedures which are referenced in the Gold Country Riders Bylaws (Reference D)**

(The CD/SA Handbook consists of numerous pages of Chapter related guidelines, provided to the Chapter leadership.)

### **A Support Member Extract from the CD/SA Handbook, Section 04-Chapter Information**

A Support member may be any individual, male or female, who is sponsored by a Full Member, who pays an annual support membership, and who “upholds the ideals of WOW”. If the sponsoring Full Member allows her membership to lapse, the Support member must find a new sponsor by the end of his/her membership period to be eligible for renewal.

This membership was intended for persons of a known relationship such as spouses, family, and friends. Support members should be recruited for the various contributions made to the membership and because you want to include them in your Chapter activities. We strongly recommend that members do not sign up support members through business relationships or casual encounters. This is a potentially dangerous practice and is not fair to your fellow Chapter members. A year is a long time if the individual turns out to be an unsavory character or is simply “on the make”.

A Full member may recall her sponsorship of any support member, that she originally sponsored, at any time. Support members may not hold any officer position, even as a temporary or joint position or may not vote in Chapter, state, or national business

### **'Code of Conduct' Extract from the CD/SA Handbook, Section 12-Code of Conduct**

1. All members are responsible for maintaining the public image and perception of the organization while representing WOW, or at WOW rides and events. In no situation should any member conduct themselves so as to bring discredit to the good reputation of the Organization.
2. A member should not publicly make any statements, in any form of communication, or commit any act, that portrays the organization or its members in a negative or unfavorable manner.
3. All Treasurers are to keep sound financial records within the organization.
4. Members are to promote cooperative co-existence with other motorcycle clubs and organizations. Members are to respect the rights of all members of the general community.
5. Members are expected to promote motorcycle safety, ride responsibly and encourage new membership.
6. Members are expected to treat fellow members and guests with courtesy and respect.
7. Members must adhere to the “chain of command” on all complaint issues. For purposes of explanation, the “chain of command” shall be as follows: Member > Chapter Director > State Ambassador > Chapter Director/State Ambassador Coordinator > Board of Trustees > Executive Committee of the Board of Trustees.
8. Any grievance between members shall be directed to the Chapter Director following the “chain of command.” Should one of the links in this chain be unavailable, not in effect, or the subject of the grievance, the next higher chain shall be contacted.

9. The Board of Trustees has the right to take any appropriate disciplinary action, including revocation and or suspension of membership, and written and or oral reprimand of any members in violation of this code, in accordance with WOW bylaws.

10. Violations of Code of Conduct rules may result in membership suspension or revocation. This will be decided by a 2/3rds vote of Board of Trustees.

11. Any member having had disciplinary action taken against them may not be nominated for, elected, or appointed to a chapter officer position or the Board of Trustees.

12. Making malicious or intentionally false reports of a violation of the Code of Conduct is itself a violation. All such reports should be handled using the procedures in the Application and Enforcement of the Code of Conduct.